

**LOPATCONG TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION AND REGULAR MEETING
JANUARY 8, 2020**

CALL TO ORDER BY CHAIRMAN GARY

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT: “adequate notice of this meeting has been provided indicating the time and place in accordance with Chapter 231 of the Public Laws of 1975 by advertising a Notice in The Star-Gazette and The Express-Times and by posting a copy on the bulletin board in the Municipal Building”.

ROLL CALL:

Present: Members Horun, Bittone, Rutledge, Woolf, Chairman Gary – Also Present Adam Wisinewski

Absent: Members Unangst and Vice-Chairman Larsen

REAPPOINT AND SWEAR IN NEW MEMBER

Gus Rutledge – 4 year term

Gary Woolf – 2 year term

Douglas Mace – 2 year term

Michael Unangst - absent

ELECTION OF OFFICERS

Motion to Nominate Fred Gary as Chairman

Motion by: Member Horun

Seconded by: Member Woolf

Motion to Nominate Richard Bittone as Vice-Chairman

Motion by: Member Horun

Seconded by: Chairman Gary

Motion to Nominate Phyllis Coleman as Board Secretary

Motion by: Chairman Gary

Seconded by: Member Rutledge

ROLL CALL:

AYES: Member Horun, Rutledge, Woolf, Mace, Vice Chairman Bittone and Chairman Gary

NAYS: None

APPOINTMENT OF PROFESSIONALS:

The Township Clerk through 2020 will prominently post a copy of the resolution in the Municipal Building, 232 S. Third Street, Lopatcong Township, Phillipsburg, New Jersey on the bulletin board and a copy shall be mailed to the Star-Gazette and The Express-Times, which are designated as the official newspapers for publication of legal notices for the Lopatcong Township Zoning Board of Adjustment pursuant to Section 3 (d) of the Open Public Meetings Act, Chapter 231 P.L. 1975.

CERTIFICATION

I, Phyllis D. Coleman, Secretary of the Zoning Board of Adjustment of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Zoning Board of Adjustment at the Reorganization Meeting held on January 8, 2020.

Phyllis D. Coleman
Zoning Board of Adjustment Secretary

Motion by: Member Rutledge

Seconded by: Vice-Chairman Bittone

ROLL CALL:

AYES: Member Horun, Rutledge, Woolf, Mace, Vice Chairman Bittone and Chairman Gary

NAYS: None

Resolution 20-02 Robert's Rules of Order

R 20-02

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ADOPTING ROBERT'S RULES OF ORDER AS A BASIC GUIDE FOR FAIR AND ORDERLY PROCEDURE IN MEETINGS

NOW, THEREFORE, BE IT RESOLVED by the Zoning Board of Adjustment of the Township of Lopatcong, County of Warren and State of New Jersey, that Robert's Rules of Order Newly Revised 9th Edition is hereby adopted as a parliamentary authority for the procedure in meetings.

CERTIFICATION

I, Phyllis D. Coleman, Zoning Board of Adjustment Secretary, of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Zoning Board of Adjustment at the Reorganization Meeting held on Wednesday, January 8, 2020

Phyllis D. Coleman
Zoning Board of Adjustment Secretary

Motion by: Member Rutledge

Seconded by: Vice-Chairman Bittone

ROLL CALL:

AYES: Member Horun, Rutledge, Woolf, Mace, Vice Chairman Bittone and Chairman Gary

NAYS: None

Resolution 20-03 – Adopting an Annual Report

20-03

**RESOLUTION OF THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP
OF
LOPATCONG, WARREN COUNTY, NEW JERSEY, ADOPTING 2019 ANNUAL
REPORT**

WHEREAS, N.J.S.A. 40:55D-70.1 requires an annual report made to the governing body of the Zoning Board of Adjustment’s annual activity;

NOW, THEREFORE, BE IT RESOLVED by the Zoning Board of Adjustment, that it does hereby adopt the report as appended hereto as Exhibit A and authorizes the Secretary to transmit same to the Mayor and Council of the Township of Lopatcong.

The foregoing is a true copy of the Resolution adopted by the Zoning Board Adjustment of the Township of Lopatcong at its meeting of January 8, 2020.

EXHIBIT A

Township of Lopatcong Zoning Board of Adjustment

232 South 3rd Street
Lopatcong, New Jersey

Annual Report of Zoning Board of Adjustment for 2019

In accordance with the provisions of N.J.S.A. 40:55D-70.1, this is the annual report on the activity of the Board for 2019.

In 2019, the Board heard four applications. Of these applications, one was for an interpretation of the ROM zoning district referred to the Board by the Planning Board. One application was for a residential bulk variance for a fence and was granted. Two applications for use variances under N.J.S.A. 40:55D-70(d)(1) were made to the Board and granted. The first sought to use preexisting warehouse space in the ROM zone district for a pet boarding and daycare business. The other was for the allowance of a two-family home in the R-75 zone district where the property was previously unlawfully unused as a multifamily dwelling for many years.

Date: January 8, 2020

Phyllis D. Coleman
Zoning Board of Adjustment Secretary

ROLL CALL:

AYES: Member Horun, Rutledge, Woolf, Mace, Vice Chairman Bittone and Chairman Gary
NAYS: None

OLD BUSINESS:

- Approve the Regular Meeting Minutes – November 13, 2019

Motion by: Member Rutledge

Seconded by: Chairman Gary

ROLL CALL:

AYES: Member Rutledge, Woolf, Vice Chairman Bittone and Chairman Gary
ABSTAIN: Member Horun and Member Mace

NEW BUSINESS :

- No new business

PUBLIC COMMENT:

- No one from public

ADJOURNMENT:

Motion by: Member Rutledge

Seconded by: Vice-Chairman Bittone

ALL IN FAVOR: Aye

NAYS: None

Respectfully Submitted,

Phyllis D. Coleman
Zoning Board of Adjustment Secretary

Chairman Gary