

TOWNSHIP OF LOPATCONG
Reorganization and Regular Meeting Minutes
6:30 pm

January 2, 2020

The Reorganization and Regular Meeting of the Lopatcong Township Council was called to order by Mayor Mengucci. The meeting was held in the Municipal Building located at 232 S. Third St., Phillipsburg, New Jersey.

A Prayer was offered followed by the Oath of Allegiance.

Mayor Mengucci stated “adequate notice of this meeting has been provided indicating the time and place of the meeting in accordance with Chapter 231 of the Public Laws of 1975 by advertising a Notice in The Star Gazette and The Express-Times and by posting a copy on the bulletin board in the Municipal Building.”

Present – Councilman Palitto, Councilman Belcaro, Councilman Wright, Council President Pryor, Mayor Mengucci. Also present were Attorney Cohen and Engineer Sterbenz.

Motion to resume regular session by Councilman Belcaro, seconded by Councilman Palitto. All in favor.

Swear In: Freeholder Director James Kern swore in James Palitto as Councilman and William Wright as Councilman for three-year terms.

Public Comment:

John Betz – Asked about several matters listed on the agenda. Resolution No. 2, Resolution No. 5, Council President and appointments of volunteers on various boards.

Reorganization:

Resolution No. 20-02 – Charge for individuals requesting Annual Meeting Calendar.

R 20-02

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY FIXING A REASONABLE SUM TO CHARGE FOR A LIST OF
SCHEDULED COUNCIL MEETINGS

WHEREAS, Section 14 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act, be mailed to them individually; and

WHEREAS, said section further permits the public body to provide such notices free of charge to news media who so request.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

1. Each person who requests that individual notice as required under the Act be mailed to him shall pay annually the Township of Lopatcong Twenty-five Dollars (\$25.00) to cover the cost thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the public body.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Resolution No. 20-03 – Establish Cash Management Plan.

R 20-03

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983 as an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit establish a cash management plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey for the year 2020 the following shall serve as Cash Management Plan of the Township of Lopatcong.

The Chief Financial Officer is directed to use the Cash Management Plan as the guide in depositing and investing the Township of Lopatcong's funds.

The following FDIC and Government Unit Deposit Protection Act (GUDPS) approved banks are authorized depositories for deposit of funds.

Provident Bank and all other FDIC and GUDPA approved banks located in the State of New Jersey.

All warrants or checks for the disbursements of money shall be made by any two (2) of the following officials and facsimile signatures may be used:

James E. Mengucci, Mayor
Joseph Pryor, Council President
Margaret B. Dilts, Clerk/Administrator
Kimberley Browne, Chief Financial Officer

The Chief Financial Officer and the Clerk/Administrator are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds for the purpose of paying bills, investing and payroll.

The following are authorized as suitable investments:

1. Interest bearing accounts in banks as authorized for deposit of local unit funds (GUDPA approved).
2. Certificates of deposit in GUDPA approved banking institutions.

3. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury, Notes and Bonds.
4. Government Money Market mutual funds that comply with N.J.S.A. 40A:5-1.5.1(e).
5. Any other obligations with maturities not exceeding 397 days as permitted by the State Division of Investments.
6. New Jersey Cash Management Fund.
7. Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15(e).

Each month the Chief Financial Officer shall prepare a report for the Clerk/Administrator that consists of the following:

1. A summary of all investments made or redeemed for the month.
2. A listing of any and all financial institutions holding local unit funds.
3. The class of type of securities purchased or funds deposited.
4. Income earned on deposits and investments.
5. A listing of accounts or deposits that do not earn interest.

This document shall constitute the Cash Management Policy of the Township of Lopatcong.

Any official involved with the selection of depositories or investments shall disclose any material business or personal relationship to the Local Finance Board.

Any official who, in the course of his or her duties, deposits or invest in accordance with this plan shall be relieved of any liability or loss.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Resolution No. 20-08 – Authorize interest to be charged on delinquent taxes.

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY AUTHORIZING INTEREST TO BE CHARGED ON
DELINQUENT TAXES

WHEREAS, Governor Florio signed into law Assembly Bill No. 4425, Chapter 75 and Senate Bill No. 2579, Chapter 89 effective March 29, 1991 and April 4, 1991 respectively; and
WHEREAS, the Governing Body of the Municipality wishes to comply with this law; and

WHEREAS, N.J.S.A. 54:4-67 has been changed to define a tax delinquency as follows:

“Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years”; and

WHEREAS, the Governing Body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year. The penalty as fixed shall not exceed 6% of the amount of the delinquency; and

WHEREAS, the Governing Body of the Municipality may charge by Resolution, the sum of eight (8%) percent per annum of the first \$1,500.00 and eighteen (18%) percent per annum on any amount in the excess of \$1, 500.00 on taxes and assessment after the date that same would become delinquent until the date of actual payment; and

WHEREAS, most of the taxpayers of said Township of Lopatcong have had to bear an additional burden because of the fact that some taxpayers invest their funds at higher rates of interest than the penalty heretofore provided for under such statute; and

WHEREAS, the Council of the Township of Lopatcong deems it equitable and just that every taxpayer shall bear an equal share of said taxes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren that a tax delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

BE IT FURTHER RESOLVED that a penalty of 6% will be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that the rate of interest to be charged for the non-payment of taxes or assessments shall be eight percent (8%) per annum on the first \$1,500.00 and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 after the date that they would become delinquent.

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same become payable.

BE IT FURTHER RESOLVED that after the sale of property for non-payment of taxes or assessments, the property shall be subject to redemption upon the payment of eighteen (18%) percent per annum interest over and above the amount of the taxes, assessments and other charges due the municipality.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Resolution No. 20-09 – Authorize Tax Collector to process and cancel any municipally charged refunds or delinquencies for less than ten dollars.

R 20-09

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PROCESS AND CANCEL ANY MUNICIPAL CHARGE REFUNDS OR DELINQUENCY OF LESS THAN TEN (\$10.00) DOLLARS

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey have reviewed a request by the Tax Collector of the Township of Lopatcong to allow the Tax Collector to process and cancel any property tax usage charge refund or delinquency of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Lopatcong hereby authorize the Tax Collector to process and cancel any municipal charge refund or delinquency of less than \$10.00.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Wright, seconded by Councilman Palitto. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Resolution No. 20-12 – Appointment of Council President.

R 20-12

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING COUNCIL PRESIDENT

WHEREAS, Mayor and Council put forth nominations for Council President for the year 2020; and

WHEREAS, Joseph Pryor was nominated for the appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey do hereby approve the appointment of as Council President for the year 2020.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Nomination for Council President was made by Councilman Belcaro to appoint Joseph Pryor, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Reorganization Consent Agenda:

Motion to adopt the Consent Agenda by Councilman Wright, seconded by Council President Pryor. All in favor.

Resolution No. 20-01 – Executive Sessions and Regular Meetings for the Year 2020

R 20-01

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY IN REGARD TO EXECUTIVE SESSIONS AND REGULAR MEETINGS FOR THE YEAR 2020

WHEREAS, Section 113 of the Open Public Meetings Act, Chapter 231 P.L. 1975, requires that at least once a year, not later than January 10th, of such year, every public body shall post and mail to the newspapers designated by said body, a schedule of the location, time and date of each meeting of said body during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey, as follows:

EXECUTIVE SESSIONS of the Council shall be held at the Municipal Building, 232 S. Third Street, Lopatcong Township, Phillipsburg, New Jersey 08865 at 6:30 PM prevailing time, and REGULAR MEETINGS will be held at the same location at 7:30 PM prevailing time, on the FIRST WEDNESDAY of each month for the year 2020.

If the FIRST WEDNESDAY of any month shall fall on a legal holiday, the meeting shall be held on the following day. The dates of such meetings are as follows:

EXECUTIVE SESSIONS AND REGULAR MEETINGS

January 2, 2020 - Reorganization Meeting	
February 5, 2020	August 5, 2020
March 4, 2020	September 2, 2020
April 1, 2020	October 7, 2020
May 6, 2020	November 4, 2020
June 3, 2020	December 2, 2020
July 1, 2020	December 28, 2020

Reorganization Meeting – January 6, 2021

CERTIFICATION

I, Margaret B Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-04 – Designating Newspapers to Receive Notices of Meetings

R 20-04

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, DESIGNATING NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS

WHEREAS, Section 3 (d) of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers, one of which shall be designated as the official newspaper of the Township of Lopatcong; and

WHEREAS, the second newspaper designated by this body must be one that has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey.

1. The STAR GAZETTE, Hackettstown, NJ is hereby designated as the official newspaper of the Township to receive all notices of meetings as required under the Open Public Meetings Act.
2. The EXPRESS-TIMES has the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren, State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-05 – CFO Browne budgeted the amount not to exceed \$30,000.00.

R 20-05

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING LAVERY, SELVAGGI, ABROMITIS AND COHEN AS TOWNSHIP ATTORNEYS

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey follows:

Lavery, Selvaggi, Abromitis and Cohen are hereby retained as Township Attorneys for the year 2020 at a retainer of \$2500.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq. and the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-06 – CFO Browne budgeted the amount not to exceed \$1,000.00.

R 20-06

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING PHYSICIANS FOR THE YEAR 2020

WHEREAS, the Mayor and Township Council of the Township of Lopatcong require that medical doctors be appointed for Township purposes; and

WHEREAS, these appointments are made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in N.J.S.A. 40A:11-5 because said office requires services performed by persons qualified to practice recognized professions and it is not possible to obtain competitive bids.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Lopatcong that St. Luke's, 200 Strykers Road, be appointed as physicians for the Township for the calendar year of 2020.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on the Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-07 – Authorizing Legal Counsel in regards to Tax Matters

R 20-07

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE
ROLL-BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN
ASSESSMENTS AND COMPLAINTS FOR ADDED, OMITTED AND ADDED/OMITTED
ASSESSMENTS; DEFEND, SETTLE OR STIPULATE TO RESOLVE ALL 2019 LOCAL
PROPERTY TAX APPEALS

WHEREAS, the County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Council of each municipality of the County of Warren by its County Tax Administrator, Melissa Pritchett; and

WHEREAS, the said County Tax Administrator requires that the Mayor and members of the Governing Body of each municipality in the County of Warren, in order to file municipal roll-back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a Resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW, THEREFORE, BE IT RESOLVED on this 2nd day of January 2020, by the Township Council of the Township of Lopatcong, in the County of Warren and State of New Jersey, that the Municipal Attorney for the Township, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll-back tax complaints, complaints to correct errors in assessments for added assessments in 2019 and defending or settling all 20019/20 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the Lopatcong Township Municipal Assessor.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, Cummins Building, 202 Mansfield St., Belvidere, New Jersey 07823.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-10 – Adopting Robert’s Rules of Order

R 20-10

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY ADOPTING ROBERT’S RULES OF ORDER AS A BASIC
GUIDE FOR FAIR AND ORDERLY PROCEDURE IN MEETINGS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey, that Robert’s Rules of Order Newly Revised 11th edition is hereby adopted as parliamentary authority for procedure in meetings.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-11 – Appointing Police Chief Jason Garcia as 911 Coordinator

R 20-11

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING POLICE CHIEF JASON GARCIA AS 911
COORDINATOR

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey are required by the State to appoint a 911 Coordinator to assist the Warren County Department of Public Safety; and

WHEREAS, the Mayor and Council decided to appoint Police Chief Jason Garcia as the 911 Coordinator.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey appoint Police Chief Jason Garcia as the 911 Coordinator for the Township of Lopatcong for the year 2019.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2019.

Margaret B. Dilts, CMC

Resolution No. 20-13 – CFO Browne budgeted the amount not to exceed \$800.00.

R 20-13

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING SCOTT M. WILHELM MUNICIPAL PUBLIC
DEFENDER

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Lopatcong, County of Warren and State of New Jersey that Scott M. Wilhelm is appointed Municipal Public Defender for the year of 2019 at a salary of \$200.00 per case.

This appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in N.J.S.A. 40A:11-5 because said office requires services performed by persons qualified to practice recognized professions and it is not possible to obtain competitive bids.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-14 – CFO Browne budgeted the amount not to exceed \$45,000.00.

R 20-14

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING NISIVOCIA, LLP AS TOWNSHIP AUDITOR
FOR THE YEAR 2020

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey, as follows:

WHEREAS, Nisivoccia, LLP are hereby appointed Township Auditor for the year 2020; and

WHEREAS, Nisivoccia, LLP has presented the Mayor and Council with a Professional Service Agreement outlining his services and fees; and

WHEREAS, this Resolution, of this action shall be printed once in the official newspaper of the Township of Lopatcong; and

WHEREAS, this Resolution and the Professional Service Agreement shall be on file and available for public inspection in the office of the Municipal Clerk.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-15 – Increasing Bid Threshold and Appointing Qualified Purchasing Agent

R 20-15

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY INCREASING THE BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-3a AND N.J.S.A.C. 5:34-5 ET. SEQ.

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.C.5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Margaret B. Dilts possesses the designation of Qualified Purchasing Agent as issued by the Director of Local Government Services in accordance with N.J.A.C.5:34-5.; and

WHEREAS, Lopatcong Township desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Lopatcong Township, in the County of Warren, in the State of New Jersey hereby increases its bid threshold to \$40,000; and

BE IT RESOLVED, that the governing body hereby appoints Margaret B. Dilts, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent to N.J.S.A.40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit: and

BE IT RESOLVED, that in accordance with N.J.A.C.5-34-5.2 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Margaret B. Dilts, QPA certification to the Director of the Division of Local Government Services.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing is a true and correct copy of a Resolution adopted by Council at a regular meeting of said governing body held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-16 – Designating Margaret Dilts and the Public Agency Compliance Officer

R 20-16

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING MARGARET DILTS AS THE PUBLIC AGENCY COMPLIANCE OFFICER AS REQUIRED BY THE DEPARTMENT OF TREASURY, DIVISION OF CONTRACT COMPLIANCE & EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey shall appoint Margaret B. Dilts as Public Agency Compliance Officer as mandated by N.J.A.C. 17:27-3.2 by January 10th of each year; and

WHEREAS, Margaret B. Dilts, Clerk/Administrator shall have the authority to serve as the point of contact for all matters concerning implementation and administration of the statute and its regulations; and

WHEREAS, Ms. Dilts will also be responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers

which shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey approve the appointment of Margaret B. Dilts as the P.A.C.O. for the Township for the year 2020.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2019.

Margaret B. Dilts, CMC

Resolution No. 20-17 – CFO Browne budgeted the amount not to exceed \$500.00.

R 20-17

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING SUBMISSION OF THE 2019 RECYCLING TONNAGE GRANT APPLICATION AND THE APPOINTMENT OF A RECYCLING COORDINATOR

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 198/c. 102, established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, certifiable records or materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycle and to indicate the assent of Lopatcong Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Governing Body of the Township of Lopatcong hereby endorses the submission of the 2019 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designate Lyn Gabel as Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated trust fund to be used solely for the purpose of recycling.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-18 – CFO Browne budgeted the amount not to exceed \$2,000.00.

R 20-18

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING JENNIFER PATRICIA AS CLEAN
COMMUNITIES COORDINATOR

RESOLUTION APPOINTING A CLEAN COMMUNITIES COORDINATOR

WHEREAS, the TOWNSHIP OF LOPATCONG needs to appoint a Clean Communities Coordinator to represent the TOWNSHIP OF LOPATCONG.

BE IT RESOLVED that Jennifer Patricia is hereby appointed Clean Communities Coordinator effective January 2, 2020 and will receive a stipend of \$2,000 from the grant funds.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council appoint Jennifer Patricia as Clean Communities Coordinator as required by the State of New Jersey and will receive a stipend of \$2,000 each year from the grant funds to complete the necessary reports.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-19 – CFO Browne budgeted the amount not to exceed \$10,000.00.

R 20-19

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING NISIVOCIA CONSULTING, LLC TO PROVIDE
COMPUTER SERVICES FOR THE YEAR 2020

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

BE IT FURTHER RESOLVED that Nisivoccia Consulting, LLC is appointed to provide computer services to the Township as outlined in a Professional Service Contract.

This award is in accordance with N.J.S.A. 19:44A-20.5 et. Seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-20 – CFO Browne budgeted the amount not to exceed \$15,000.00.

R 20-20

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING KATRINA CAMPBELL OF LAVERY,
SELVAGGI, ABROMOTIS AND COHEN AS LABOR COUNSEL

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

WHEREAS, Richard Wenner is appointed as Labor Counsel for the year 2020.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-21 – Establishing 2020 Governing Body Appointments

R 20-21

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY ESTABLISHING
2020 Governing Body Appointments

Zoning Board of Adjustment –

Mike Unangst – Expires 12/31/2023

Gus Rutledge – Expires 12/31/2023

Gary Woolf – Alternate No. 1 - Expires 12/31/2021

Douglas Mace – Alternate No. 2 – Expires 12/31/2021

Planning Board –

Class III – Joseph Pryor – Expires 12/31/2020

Recreation Committee –

James Palitto – Expires 12/31/2022

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Township of Lopatcong, County of Warren and State of New Jersey do hereby approve the appointments as listed.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-22 – CFO Browne budgeted the amount not to exceed \$20,000.00.

R 20-22

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING APPOINTMENT OF SPECIAL LITIGATION COUNSEL INGLESINO, WEBSTER, WYCISKALA & TAYLOR, LLC

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

WHEREAS, Inglesino, Webster, Wyciskala & Taylor, LLC as hereby appointed Special Counsel for the year 2020; and

WHEREAS, IWW&T has presented the Mayor and Council with a Professional Service Agreement outlining his services and fees; and

WHEREAS, this Resolution shall be printed once in the official newspaper of the Township of Lopatcong; and

WHEREAS, this Resolution and Professional Service Agreement shall be on file and available for public inspection in the office of the Municipal Clerk.
This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council at a meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Mayor Mengucci's Council Dept. Responsibilities –

Mayor James Mengucci – Executive Power of the Municipality; Presides over all meetings of Council; Class 1 Member of Planning Board.

Council President Joseph Pryor – Serves in place of Mayor in absence, disability or refusal to act; Finance Committee; Class III Member of Planning Board; Liaison to Board of Education.

Louis Belcaro – Liaison to Dept. of Public Works/Buildings and Grounds; Liaison to Sewer Utility; Labor Negotiations Committee.

William Wright – Liaison to Police Dept.; Liaison to Fire Dept.; Liaison to Rescue Squad.

James Palitto – Member of Recreation Committee; Liaison to LAA; Municipal Insurance & Fund Commissioner.

Mayor Mengucci's appointments to various Municipal Boards, Commissions and Committees –

Planning Board –

Class II – Brian Weeks – Expires 12/31/2020

Class IV – Kathryn Devos – Expires 12/31/2023

Alternate No. 1 – Tia Steinhardt – Expires 12/31/2021

Finance Committee –

Mayor Mengucci

Council President Pryor

Labor Negotiations Committee –

Mayor Mengucci

Lou Belcaro

Resolution No. 20-23 – Approving Temporary Municipal and Sewer Utility Budget for 2020

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPROVING TEMPORARY MUNICIPAL AND SEWER
UTILITY BUDGET FOR 2020

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 Municipal and Sewer Budgets, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2020; and

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$7,950,816.62; and

WHEREAS, total temporary appropriations shall not exceed 26.25% the total of the appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget or in the sum of \$2,087,089.36 for the Current Fund and \$457,235.63 for the Sewer Operating Fund.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for the record:

Current Fund	\$1,886,525.00
Sewer Utility Operating Fund	425,000.00

As temporary appropriations for the year for the purpose identified by the title herein below listed and in the sum set aside such titles:

CURRENT FUND

GENERAL GOVERNMENT:

Acct. No.

	Administrative and Executive:	\$3,000.00
	Other Expenses:	
10510120	Postage	\$3,000.00
10510220	Computer Services	\$10,000.00
10510320	Code Book Update	\$ 500.00
	Mayor and Council:	
10511010	Salaries and Wages	\$5,000.00
	Municipal Administration:	
10512010	Salaries and Wages	\$60,000.00
10512020	Other Expenses	\$10,000.00
	Financial Administration:	
10513010	Salaries and Wages	\$38,000.00
10513020	Other Expenses	\$10,000.00
10513521	Audit Services	\$14,000.00
	Revenue Administration (Tax Collection):	
10514510	Salaries & Wages	\$18,000.00
10514520	Other Expenses	\$ 1,500.00
	Tax Assessment Administration:	
10515010	Salaries & Wages	\$11,000.00
10515320	Miscellaneous Other Expenses	\$ 500.00
	Legal Services and Costs:	
10515520	Other Expenses	\$30,000.00
	Engineering Services and Costs:	
10516520	Other Expenses	\$ 15,000.00
10521020	Liability Insurance	\$ 40,000.00
10521520	Workers' Compensation Insurance	\$ 30,000.00
10522020	Group Insurance for Employees	\$180,000.00
10522520	Unemployment Insurance	\$ 1,500.00

10522620	Employee-In-Lieu of Health Benefits	\$ 4,000.00
	<u>Municipal Land Use Law (NJSA 40:55D-1):</u>	
	Planning Board:	
10518010	Salaries & Wages	\$ 3,300.00
10518320	Miscellaneous Other Expenses	\$ 3,000.00
	Zoning Board of Adjustment:	
10518510	Salaries & Wages	\$ 1,700.00
10518520	Other Expenses	\$ 1,000.00
	Rent Board:	
10520110	Salaries & Wages	\$ 1,700.00
10520120	Other Expenses	\$ 1,000.00
	Environmental Commission	
10520220	Other Expenses	\$ 125.00
	Shade Tree Commission	
10520320	Other Expenses	\$ 500.00

PUBLIC SAFETY:

	Fire:	
	Miscellaneous-Other Expenses	
10526420	Fire Company No. 1	\$ 10,000.00
	Police:	
10524010	Salaries & Wages	\$560,000.00
10524020	Other Expenses	\$ 50,000.00
	Emergency Management Services:	
10525210	Salaries & Wages	\$ 1,000.00
10525220	Other Expenses	\$ 100.00
	Prosecutor:	
10527510	Salaries & Wages	\$ 5,500.00
	First Aid Contribution:	
10526020	Other Expenses	\$ 5,000.00

STREETS AND ROADS

	Street and Road Repairs and Maintenance:	
10529010	Salaries & Wages	\$135,000.00
10529020	Other Expenses	\$ 60,000.00
10528500	Other Expenses-Salt and Grit	\$ 60,000.00
	Public Buildings and Grounds:	
10531010	Salaries & Wages	\$ 4,000.00
10531020	Other Expenses	\$ 30,000.00
	Municipal Court:	
10549010	Salaries & Wages	\$ 30,000.00
10549020	Other Expenses	\$ 4,000.00

HEALTH AND WELFARE:

	Animal Control Fund:	
10534010	Salaries & Wages	\$ 2,000.00
10534020	Other Expenses	\$ 2,500.00

RECREATION AND EDUCATION:

	Parks and Playgrounds:	
10537120	Other Expenses	\$ 10,000.00
	Pool	
10537410	Salaries & Wages	\$ 500.00
10537420	Other Expenses	\$ 10,000.00

UTILITIES:

10543020	Electricity	\$ 15,000.00
10544020	Telephone (Exclude Equip. Acq.)	\$ 18,000.00
10543520	Street Lighting	\$ 5,000.00
10546620	Gas (Natural or Propane)	\$ 11,000.00
10544820	Hydrant Service	\$ 40,000.00
10544920	Water	\$ 3,000.00
10546020	Gasoline	\$ 23,000.00

UNIFORM CONSTRUCTION CODE:

Building Sub-code Official

10519610	Salaries & Wages	\$ 28,000.00
10519620	Other Expenses	\$ 2,000.00
	Fire Safety Inspector	
10519810	Salaries & Wages	\$ 6,000.00
10519820	Other Expenses	\$ 1,000.00
	Zoning Officer	
10520010	Salaries & Wages	\$ 2,500.00
10520020	Other Expenses	\$ 300.00

STATUTORY EXPENDITURES:

10547220	Contribution to Social Security System (OASDI)	\$ 70,000.00
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TOTAL OPERATIONS WITHIN “CAP” \$ 1,701,525.00

OPERATIONS EXCLUDED FROM “CAPS”:

	Municipal Debt Service	
10693520	Interest on Bonds	\$ 75,000.00
	Interest on Notes	\$ 110,000.00

TOTAL CURRENT FUND \$1,886,525.00

SEWER UTILITY OPERATING FUND

Salaries and Wages	\$30,000.00
Other Expenses	\$350,000.00
Principal Payment on USDA Loan	\$ 16,000.00
Interest on USDA Loan	\$ 29,000.00

TOTAL SEWER UTILITY OPERATING FUND \$425,000.00

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Old Business:

Minutes – Approve December 4, 2019 on motion by Councilman Palitto, seconded by Councilman Belcaro. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

New Business Consent Agenda:

Approved Consent Agenda on motion by Councilman Belcaro, seconded by Councilman Palitto. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Ordinance No. 2020-01 – Amend, Revise and Supplement Chapter 101 Dogs, Cats and Other Animals to add additional language to address prohibiting the feeding of wild animals on private property.

Ordinance No. 2020-01

ORDINANCE NO. 2020-01

ORDINANCE OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND AND SUPPLEMENT CHAPTER 101 “DOGS, CATS AND OTHER ANIMALS,” OF THE CODE

OF THE TOWNSHIP OF LOPATCONG TO PROHIBIT THE FEEDING OF WILD ANIMALS ON PRIVATE PROPERTY.

WHEREAS, the Township of Lopatcong wishes to amend Section 101-26 et seq. to prohibit the feeding of wild animals on private property; and

NOW THEREFORE IT BE ORDAINED by the Council of the Township of Lopatcong, County of Warren, State of New Jersey that Chapter 101, "Dogs, Cats and Other Animals," Article V "Feeding of Wildlife," of the Code of the Township of Lopatcong shall be amended as follows:

Section 1:

**Chapter 101. Dogs, Cats and Other Animals
Article V. Feeding of Wildlife**

§ 101-26. Purpose.

An article to prohibit the feeding of unconfined wildlife within the Township of Lopatcong, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 101-27. Definitions.

For the purpose of this article, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

FEED

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game pursuant to licenses issued by the State of New Jersey.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this state subject to municipal jurisdiction.

WILDLIFE

All animals, including birds, that are neither human nor domesticated.

§ 101-28. Prohibited conduct.

No person shall feed, in or on public or private property within the Township of Lopatcong, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers). The feeding of birds using bird seed in bird feeders is also excluded from this prohibition.

§ 101-29. Enforcement.

This article shall be enforced by the animal control officers and the Police Department of the Township of Lopatcong.

§ 101-30. Violations and penalties.

Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of this Article or any supplement thereto shall be liable to a penalty of not more than \$1,000.00 and/or by imprisonment for up to 15 days and/or by a period of community service not exceeding 90 days, in the discretion of the Court.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Township of Lopatcong held on January 2, 2020 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Council to be held on February 5, 2020 at 6:30 p.m. or as soon thereafter as the Township Council may hear this Ordinance at the Municipal Building, 232 South Third Street, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Margaret B. Dilts, CMC

Resolution No. 20-24 – Authorizing Redemption of Tax Sale Certificate 2017-004, Block 15, Lot 21

R 20-24

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE
NO. 2017-004 ON BLOCK 15, LOT 21

WHEREAS, at the Lopatcong Township Municipal Tax Sale held on December 6, 2017, a lien was sold on Block 15, Lot 21 also known as 135 Park Avenue for delinquent tax and sewer; and

WHEREAS, this lien known as Tax Sale Certificate No. 2017-004 was sold to Stuart Lasher; and

WHEREAS, on December 13, 2019 the property owner has satisfied the redemption amount on Certificate No. 2017-004 in the amount of \$15,220.42, Premium \$2,000.00.

NOW, THEREFORE, BE IT RESOLVED, on this 2nd day of January 2020, that the Chief Financial Officer is authorized to issue a check in the amount of \$15,220.42, Premium \$2,000.00 for the redemption of Tax Sale Certificate No. 2017-004 to:

Stuart Lasher
P.O. Box 83
Milltown, NJ 08850-0083

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Delaware Park Engine Co., No. 1 – Approve membership to Delaware Park Engine Co., No.1 authorized by Chief LaFord, Jr.

Resolution No. 20-26 – Establishing a New Petty Cash Fund

R 20-26

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ESTABLISHING A NEW PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Council of the Township of Lopatcong, County of Warren to establish such a fund for the Police Department in the amount of \$250.00; and

WHEREAS, the custodian of this fund is Chief Jason Garcia who is bonded for the amount of \$1,000,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Township of Lopatcong, County of Warren and State of New Jersey hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Dept. of Community Affairs for approval.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Resolution No. 20-27 – Establishing a New Petty Cash Fund

R 20-27

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ESTABLISHING A NEW PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Council of the Township of Lopatcong, County of Warren to establish such a fund for the Municipal Clerk's Office in the amount of \$250.00; and

WHEREAS, the custodian for this is Margaret B. Dilts who is bonded for the amount of \$1,000,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lopatcong hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Thursday, January 2, 2020.

Margaret B. Dilts, CMC

Announcement - Council Meeting scheduled for Wednesday, January 15, 2020 at 7:30 pm.

Council Reports:

Councilman Palitto – Congratulated Councilman Wright his re-election and noted he looks forward to working with the Mayor and Council for the next three years.

Councilman Belcaro – Congratulated both Councilman Palitto and Wright on their re-election and wished everyone a Happy New Year!

Councilman Wright – Also noted how nice it is to work with a good Mayor and Council.

Council President Pryor – Noted that it is a pleasure to serve with the Mayor and Council. Read into the record that the Mayor serves as a Class I Member of the Planning Board and exercises the executive powers of the municipality, that both he and the Mayor will serve on the Finance Committee, he will serve on the Planning Board as a Class III Member, liaison to the Board of Education. Mr. Belcaro will be liaison to public works which includes building and grounds, liaison to Sewer Utility, Labor Negotiations Committee along with the Mayor. Mr. Wright will be liaison to all first responders; Police, Fire and Rescue. Mr. Palitto is a member of the Recreation Committee, liaison to the LAA, he will continue in his role as the Municipal Insurance and Fund Commission once that professional appointment is made. Also, two residents have been appointed to Board of Adjustment; re-appointed Gary Woolf as Alternate No. 1 and Douglas Mace as Alternate No. 2.

Mayor Mengucci – Remarked that the volunteers fulfill important roles that the Township would have trouble operating without them.

Engineer Sterbenz – Emergency utility and roadway work on Wordsworth Lane is complete. Two bids on the Sally Port have been received and the low bid was \$303,000.00.

Department Reports – Approved on motion by Councilman Wright, seconded by Councilman Palitto. All in favor.

Audience Participation – No comments from the public.

Motion to adjourn by Councilman Belcaro, seconded by Councilman Palitto. All in favor.

Respectfully submitted,

Margaret B. Dilts, CMC
Clerk/Administrator

James E. Mengucci
Mayor