

**REQUEST FOR PROPOSALS  
PROFESSIONAL SERVICES**

**2025 Annual Appointments**

Under the Fair and Open Process, the Township of Lopatcong is seeking sealed proposals for its Township Professionals. Please email Beth Dilts for a copy of the RFP – [diltsb@lopatcongtwp.com](mailto:diltsb@lopatcongtwp.com). All proposals are to be returned by MAIL to the attention of Beth Dilts, Purchasing Agent, Township of Lopatcong, 232 South Third Street, Phillipsburg, New Jersey 08865. Proposals sent shall bear the name of the firm of the proposer showing the specific services for which an individual or firm is submitting a proposal. All proposals are due on or before Thursday, December 12, 2024 at 4:00 pm prevailing time. The Township Council, Planning Board or Zoning Board of Adjustment will be the sole discretionary body for consideration or rejection of the proposals. These contracts shall be awarded based on most advantageous price and other factors including but not limited to experience, education and special accreditations. This service is exempt from formal bidding in accordance with N.J.S.A. 40A:11-5a. The following is a list of professional services the Township is seeking: Township Attorney/Labor, Township Special Counsel, Township Auditor, Township Risk Management Consultant, Township Bond Attorney, Township Administrative Agent for Affordable Housing, Township Independent Municipal Advisor, Township Banking Services, Planning Board Attorney, Planning Board Engineer, Planning Board Planner, Zoning Board of Adjustment Attorney, Zoning Board of Adjustment Engineer, Zoning Board of Adjustment Planner, Township Computer Consultant.