

- 24-01 Adopt Meeting Calendar and Official Newspapers (i.e., The Express-Times Warren County Zone and The Star Ledger)

R 24-01

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPROVING SEWER APPEAL MEETING CALENDAR FOR THE YEAR 2024 AND APPOINTMENTS OF OFFICIAL NEWSPAPERS.

NOTICE IS HEREBY GIVEN that the regular meetings of the Lopatcong Township Sewer Appeal Panel will be held the third Wednesday of every quarter at 3:00 pm, at the Municipal Building located at 232 S. Third Street, Lopatcong Township, Phillipsburg, New Jersey.

IF THE THIRD WEDNESDAY of any quarter shall fall on a legal holiday, the meeting shall be held on the following day. The dates of the meetings are as follows:

Reorganization Meeting – January 17, 2024

April 17, 2024

July 17, 2024

October 16, 2024

Reorganization Meeting – January 15, 2025

The Township Clerk, through 2023, will prominently post a copy of the resolution in the Municipal Building, 232 S. Third Street, Lopatcong Township, Phillipsburg, New Jersey on the bulletin board and a copy shall be mailed to the Star Ledger and The Express-Times Warren County Zone, which are the designated as the official newspapers for publication of legal notices for the Lopatcong Township Sewer Appeal Panel, pursuant to Section 3 (d) of the Open Public Meetings Act, Chapter 231.P.L. 1975.

CERTIFICATION

I, Kayla Marconi, Secretary of the Sewer Appeal Panel of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Sewer Appeal Panel at the Reorganization Meeting held on April 17th, 2024.

Kayla Marconi,
Secretary

Motion by: Kimberly Brown

Seconded by: Mayor Wright

ROLL CALL

AYES: Kimberly Browne, Engineer Madden, Mayor Wright.

NAYES: NONE

- 24-02 Adopt Robert's Rules of Order

R 24-02

**RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY ADOPTING ROBERT'S RULES OF ORDER AS A BASIC
GUIDE FOR FAIR AND ORDERLY PROCEDURE IN MEETINGS**

NOW, THEREFORE, BE IT RESOLVED by the Sewer Appeal Panel of the Township of Lopatcong, County of Warren and State of New Jersey, that Robert's Rules of Order Newly Revised 11th Edition is hereby adopted as a parliamentary authority for the procedure in meetings.

CERTIFICATION

I, Kayla Marconi, Sewer Appeal Panel Secretary, of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Sewer Appeal Panel at the Reorganization Meeting held on Wednesday, April 17th, 2024.

Kayla Marconi
Sewer Appeal Board Secretary

Motion by: Kimberly Brown

Seconded by: Engineer Madden

ROLL CALL

AYES: Kimberly Browne, Engineer Madden, Mayor Wright.

NAYES: NONE

OLD BUSINESS:

- Approval of October 18th, 2023 Meeting Minutes

Motion by: Engineer Madden

Seconded by: None

ROLL CALL

AYES: Engineer Madden

NAYES: NONE

ABSTAIN: Kimberly Browne, Mayor Wright

NEW BUSINESS:

- Sewer Appeal Block 85.03 Lot 7

Engineer Madden states that he had reviewed the documentation submitted by the home owner. He says that upon review of the appeal, he concluded that water most likely did not go down the sewer system. He explains that the pipe leak looked to be under the floor for heated flooring and the water had dissipated into the ground beneath or the flooring. He mentions that the home owner's quarterly usage averaged around 9 thousand gallons per quarter and that the quarter during the leak was significantly higher. Engineer Madden states a credit for an estimated 26,500 gallons would be fair in this particular case.

Chief Financial Officer Kimberly Brown and Mayor Wright agree that the gallon amount to credit the sewer account is sufficient and fair.

The Panel agrees to make a motion to forward this resolution from the Sewer the Township Council for further consideration and adoption.

Motion to approve by: Engineer Madden

Seconded by: Kimberly Browne

ROLL CALL

AYES: Kimberly Browne, Engineer Madden, Mayor Wright.

NAYES: NONE

PUBLIC COMMENT

Motion to Adjourn:

Motion by: Kimberly Browne

Seconded by: Engineer Madden

All in favor

Respectfully submitted,

Kayla Marconi
Board Secretary