

TOWNSHIP OF LOPATCONG
Reorganization and Regular Meeting Minutes
6:30 pm

January 5, 2022

The Reorganization and Regular Meeting of the Lopatcong Township Council was called to order by Mayor Mengucci. The meeting was held in the Municipal Building located at 232 S. Third St., Phillipsburg, New Jersey.

A Prayer was offered followed by the Oath of Allegiance.

Mayor Mengucci stated “adequate notice of this meeting has been provided indicating the time and place of the meeting in accordance with Chapter 231 of the Public Laws of 1975 by advertising a Notice in The Star Ledger and The Express-Times and by posting a copy on the bulletin board in the Municipal Building.”

Motion to resume regular session by Councilman Belcaro, seconded by Councilman Palitto. All in favor.

Swore In: Councilman Louis Belcaro and Councilman Richard McQuade for three-year terms.

Public Comment: No Comment on Agenda items.

Reorganization:

Resolution No. 22-02 – Charge for individuals requesting Annual Meeting Calendar.

R 22-02

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY FIXING A REASONABLE SUM TO CHARGE FOR A LIST OF
SCHEDULED COUNCIL MEETINGS

WHEREAS, Section 14 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act, be mailed to them individually; and

WHEREAS, said section further permits the public body to provide such notices free of charge to news media who so request.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

1. Each person who requests that individual notice as required under the Act be mailed to him shall pay annually the Township of Lopatcong Twenty-five Dollars (\$25.00) to cover the cost thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the public body.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci

NAYS: None

Resolution No. 22-03 – Establish Cash Management Plan.

R 22-03

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983 as an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit establish a cash management plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey for the year 2021 the following shall serve as Cash Management Plan of the Township of Lopatcong.

The Chief Financial Officer is directed to use the Cash Management Plan as the guide in depositing and investing the Township of Lopatcong's funds.

The following FDIC and Government Unit Deposit Protection Act (GUDPS) approved banks are authorized depositories for deposit of funds.

Provident Bank and all other FDIC and GUDPA approved banks located in the State of New Jersey.

All warrants or checks for the disbursements of money shall be made by any two (2) of the following officials and facsimile signatures may be used:

James E. Mengucci, Mayor
William Wright, Council President
Margaret B. Dilts, Clerk/Administrator
Kimberley Browne, Chief Financial Officer

The Chief Financial Officer and the Clerk/Administrator are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds for the purpose of paying bills, investing and payroll.

The following are authorized as suitable investments:

1. Interest bearing accounts in banks as authorized for deposit of local unit funds (GUDPA approved).
2. Certificates of deposit in GUDPA approved banking institutions.

3. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury, Notes and Bonds.
4. Government Money Market mutual funds that comply with N.J.S.A. 40A:5-1.5.1(e).
5. Any other obligations with maturities not exceeding 397 days as permitted by the State Division of Investments.
6. New Jersey Cash Management Fund.
7. Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15(e).

Each month the Chief Financial Officer shall prepare a report for the Clerk/Administrator that consists of the following:

1. A summary of all investments made or redeemed for the month.
2. A listing of any and all financial institutions holding local unit funds.
3. The class of type of securities purchased or funds deposited.
4. Income earned on deposits and investments.
5. A listing of accounts or deposits that do not earn interest.

This document shall constitute the Cash Management Policy of the Township of Lopatcong.

Any official involved with the selection of depositories or investments shall disclose any material business or personal relationship to the Local Finance Board.

Any official who, in the course of his or her duties, deposits or invest in accordance with this plan shall be relieved of any liability or loss.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Councilman Belcaro, seconded by Councilman McQuade.

Roll call vote:

AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.

NAYS: None

Resolution No. 22-08 – Authorize interest to be charged on delinquent taxes.

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY AUTHORIZING INTEREST TO BE CHARGED ON
DELINQUENT TAXES

WHEREAS, Governor Florio signed into law Assembly Bill No. 4425, Chapter 75 and Senate Bill No. 2579, Chapter 89 effective March 29, 1991 and April 4, 1991 respectively; and
WHEREAS, the Governing Body of the Municipality wishes to comply with this law; and

WHEREAS, N.J.S.A. 54:4-67 has been changed to define a tax delinquency as follows:

“Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years”; and

WHEREAS, the Governing Body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year. The penalty as fixed shall not exceed 6% of the amount of the delinquency; and

WHEREAS, the Governing Body of the Municipality may charge by Resolution, the sum of eight (8%) percent per annum of the first \$1,500.00 and eighteen (18%) percent per annum on any amount in the excess of \$1, 500.00 on taxes and assessment after the date that same would become delinquent until the date of actual payment; and

WHEREAS, most of the taxpayers of said Township of Lopatcong have had to bear an additional burden because of the fact that some taxpayers invest their funds at higher rates of interest than the penalty heretofore provided for under such statute; and

WHEREAS, the Council of the Township of Lopatcong deems it equitable and just that every taxpayer shall bear an equal share of said taxes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren that a tax delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

BE IT FURTHER RESOLVED that a penalty of 6% will be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that the rate of interest to be charged for the non-payment of taxes or assessments shall be eight percent (8%) per annum on the first \$1,500.00 and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 after the date that they would become delinquent.

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same become payable.

BE IT FURTHER RESOLVED that after the sale of property for non-payment of taxes or assessments, the property shall be subject to redemption upon the payment of eighteen (18%) percent per annum interest over and above the amount of the taxes, assessments and other charges due the municipality.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Mayor Mengucci, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.

NAYS: None

Resolution No. 22-09 – Authorize Tax Collector to process and cancel any municipally charged refunds or delinquencies for less than ten dollars.

R 22-09

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PROCESS AND CANCEL ANY MUNICIPAL CHARGE REFUNDS OR DELINQUENCY OF LESS THAN TEN (\$10.00) DOLLARS

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey have reviewed a request by the Tax Collector of the Township of Lopatcong to allow the Tax Collector to process and cancel any property tax usage charge refund or delinquency of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Lopatcong hereby authorize the Tax Collector to process and cancel any municipal charge refund or delinquency of less than \$10.00.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Motion to adopt this Resolution by Mayor Mengucci, seconded by Councilman Wright. Roll call vote:

AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.

NAYS: None

Resolution No. 22-12 – Appointment of Council President.

R 22-12

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING COUNCIL PRESIDENT

WHEREAS, Mayor and Council put forth nominations for Council President for the year 2022; and

WHEREAS, William Wright was nominated for the appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey do hereby approve the appointment of as Council President for the year 2022.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Nomination for Council President was made by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:
AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.
NAYS: None

Reorganization Consent Agenda:

Motion to approve Reorganization Consent Agenda by Councilman Belcaro, seconded by Councilman Wright. Roll call vote:
AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.
NAYS: None

Resolution No. 22-01 – Executive Sessions and Regular Meetings for the Year 2022.

R 22-01

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY IN REGARD TO EXECUTIVE SESSIONS AND REGULAR MEETINGS FOR THE YEAR 2022

WHEREAS, Section 113 of the Open Public Meetings Act, Chapter 231 P.L. 1975, requires that at least once a year, not later than January 10th, of such year, every public body shall post and mail to the newspapers designated by said body, a schedule of the location, time and date of each meeting of said body during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey, as follows:

EXECUTIVE SESSIONS of the Council shall be held at the Municipal Building, 232 S. Third Street, Lopatcong Township, Phillipsburg, New Jersey 08865 at 6:30 PM prevailing time, and REGULAR MEETINGS will be held at the same location at 7:30 PM prevailing time, on the FIRST WEDNESDAY of each month for the year 2022.

If the FIRST WEDNESDAY of any month shall fall on a legal holiday, the meeting shall be held on the following day. The dates of such meetings are as follows:

EXECUTIVE SESSIONS AND REGULAR MEETINGS

January 5, 2022 - Reorganization Meeting

February 2, 2022	August 3, 2022
March 2, 2022	September 7, 2022
April 6, 2022	October 5, 2022
May 4, 2022	November 2, 2022
June 1, 2022	December 7, 2022
July 6, 2022	December 28, 2022

Reorganization Meeting – January 4, 2023

CERTIFICATION

I, Margaret B Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-04 – Designating Newspapers to Receive Notices of Meetings

R 22-04

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, DESIGNATING NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS

WHEREAS, Section 3 (d) of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers, one of which shall be designated as the official newspaper of the Township of Lopatcong; and

WHEREAS, the second newspaper designated by this body must be one that has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey.

1. The Express-Times Warren County Zone is hereby designated as the official newspaper of the Township to receive all notices of meetings as required under the Open Public Meetings Act.
2. The Star Ledger has the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren, State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-05 – CFO Browne budgeted the amount not to exceed \$52,500.00.

R 22-05

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING LAVERY, SELVAGGI, ABROMITIS AND COHEN AS TOWNSHIP ATTORNEYS

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey follows:

Lavery, Selvaggi, Abromitis and Cohen are hereby retained as Township Attorneys for the year 2022 at a retainer of \$2500.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq. and the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500 but CFO budgeted a not to exceed amount of \$52,500.00.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-06 – CFO Browne budgeted the amount not to exceed \$3,000.00.

R 22-06

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING PHYSICIANS FOR THE YEAR 2021

WHEREAS, the Mayor and Township Council of the Township of Lopatcong require that medical doctors be appointed for Township purposes; and

WHEREAS, these appointments are made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in N.J.S.A. 40A:11-5 because said office requires services performed by persons qualified to practice recognized professions and it is not possible to obtain competitive bids.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Lopatcong that St. Luke's, 200 Strykers Road, be appointed as physicians for the Township for the calendar year of 2022.

BE IT FURTHER RESOLVED, CFO budgeted a not to exceed amount of \$3,000.00.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on the Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-07 – Authorizing Legal Counsel in regards to Tax Matters

R 22-07

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE ROLL-BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED, OMITTED AND ADDED/OMITTED ASSESSMENTS; DEFEND, SETTLE OR STIPULATE TO RESOLVE ALL 2020 LOCAL PROPERTY TAX APPEALS

WHEREAS, the County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Council of each municipality of the County of Warren by its County Tax Administrator, Melissa Pritchett; and

WHEREAS, the said County Tax Administrator requires that the mayor and members of the Governing Body of each municipality in the County of Warren, in order to file municipal roll-back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a

Resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW, THEREFORE, BE IT RESOLVED on this 2nd day of January 2022, by the Township Council of the Township of Lopatcong, in the County of Warren and State of New Jersey, that the Municipal Attorney for the Township, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll-back tax complaints, complaints to correct errors in assessments for added assessments in 2021 and defending or settling all 2021/22 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the Lopatcong Township Municipal Assessor.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, Cummins Building, 202 Mansfield St., Belvidere, New Jersey 07823.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-10 – Adopting Robert’s Rules of Order

R 21-10

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ADOPTING ROBERT’S RULES OF ORDER AS A BASIC GUIDE FOR FAIR AND ORDERLY PROCEDURE IN MEETINGS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey, that Robert’s Rules of Order Newly Revised 11th edition is hereby adopted as parliamentary authority for procedure in meetings.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-11 – Appointing Police Chief Jason Garcia as 911 Coordinator

R 22-11

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING POLICE CHIEF JASON GARCIA AS 911 COORDINATOR

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey are required by the State to appoint a 911 Coordinator to assist the Warren County Department of Public Safety; and

WHEREAS, the Mayor and Council decided to appoint Police Chief Jason Garcia as the 911 Coordinator.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey appoint Police Chief Jason Garcia as the 911 Coordinator for the Township of Lopatcong for the year 2022.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-13 – Public Defender.

R 22-13

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING BRIAN GRACE MUNICIPAL PUBLIC
DEFENDER

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Lopatcong, County of Warren and State of New Jersey that Brian Grace is appointed Municipal Public Defender for the year of 2022 at a salary of \$200.00 per case.

This appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in N.J.S.A. 40A:11-5 because said office requires services performed by persons qualified to practice recognized professions and it is not possible to obtain competitive bids.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-14 – CFO Browne budgeted the amount not to exceed \$45,000.00.

R 22-14

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING NISIVOCCIA, LLP AS TOWNSHIP AUDITOR
FOR THE YEAR 2022

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey, as follows:

WHEREAS, Nisivoccia, LLP are hereby appointed Township Auditor for the year 2022; and

WHEREAS, Nisivoccia, LLP has presented the Mayor and Council with a Professional Service Agreement outlining his services and fees; and

WHEREAS, this Resolution, of this action shall be printed once in the official newspaper of the Township of Lopatcong; and

WHEREAS, this Resolution and the Professional Service Agreement shall be on file and available for public inspection in the office of the Municipal Clerk.

WHEREAS, CFO budgeted an amount not to exceed \$45,000.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-15 – Increasing Bid Threshold and Appointing Qualified Purchasing Agent

R 22-15

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY INCREASING THE BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-3a AND N.J.S.A.C. 5:34-5 ET. SEQ.

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$44,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.C.5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Margaret B. Dilts possesses the designation of Qualified Purchasing Agent as issued by the Director of Local Government Services in accordance with N.J.A.C.5:34-5.; and

WHEREAS, Lopatcong Township desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Lopatcong Township, in the County of Warren, in the State of New Jersey hereby increases its bid threshold to \$44,000; and

BE IT RESOLVED, that the governing body hereby appoints Margaret B. Dilts, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent to N.J.S.A.40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit: and

BE IT RESOLVED, that in accordance with N.J.A.C.5-34-5.2 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Margaret B. Dilts, QPA certification to the Director of the Division of Local Government Services.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing is a true and correct copy of a Resolution adopted by Council at a regular meeting of said governing body held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-16 – Designating Margaret Dilts and the Public Agency Compliance Officer

R 22-16

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING MARGARET DILTS AS THE PUBLIC AGENCY COMPLIANCE OFFICER AS REQUIRED BY THE DEPARTMENT OF TREASURY, DIVISION OF CONTRACT COMPLIANCE & EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey shall appoint Margaret B. Dilts as Public Agency Compliance Officer as mandated by N.J.A.C. 17:27-3.2 by January 10th of each year; and

WHEREAS, Margaret B. Dilts, Clerk/Administrator shall have the authority to serve as the point of contact for all matters concerning implementation and administration of the statute and its regulations; and

WHEREAS, Ms. Dilts will also be responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers which shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey approve the appointment of Margaret B. Dilts as the P.A.C.O. for the Township for the year 2022.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-17 – CFO Browne budgeted the amount not to exceed \$500.00.

R 22-17

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING SUBMISSION OF THE 2021 RECYCLING TONNAGE GRANT APPLICATION AND THE APPOINTMENT OF A RECYCLING COORDINATOR

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 198/c. 102, established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, certifiable records or materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycle and to indicate the assent of Lopatcong Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Governing Body of the Township of Lopatcong hereby endorses the submission of the 2021 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designate Lyn Gabel as Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated trust fund to be used solely for the purpose of recycling.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-18 – CFO Browne budgeted the amount not to exceed \$2,000.00.

R 22-18

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING JENNIFER PATRICIA AS CLEAN COMMUNITIES' COORDINATOR

RESOLUTION APPOINTING A CLEAN COMMUNITIES COORDINATOR

WHEREAS, the TOWNSHIP OF LOPATCONG needs to appoint a Clean Communities Coordinator to represent the TOWNSHIP OF LOPATCONG.

BE IT RESOLVED that Jennifer Patricia is hereby appointed Clean Communities Coordinator effective January 5, 2022 and will receive a stipend of \$2,000 from the grant funds.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council appoint Jennifer Patricia as Clean Communities Coordinator as required by the State of New Jersey and will receive a stipend of \$2,000 each year from the grant funds to complete the necessary reports.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-19 – CFO Browne budgeted the amount not to exceed \$6,000.00.

R 22-19

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING NISIVOCIA CONSULTING, LLC TO PROVIDE COMPUTER SERVICES FOR THE YEAR 2022

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

BE IT FURTHER RESOLVED that Nisivoccia Consulting, LLC is appointed to provide computer services to the Township as outlined in a Professional Service Contract.

BE IT FURTHER RESOLVED, CFO budgeted a not to exceed amount of \$6,000.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et. Seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-20 – Reappointment of labor counsel.

R 22-20

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING KATRINA CAMPBELL OF LAVERY, SELVAGGI, ABROMOTIS AND COHEN AS LABOR COUNSEL

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

WHEREAS, Richard Wenner is appointed as Labor Counsel for the year 2022.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-21 – Governing Body appointments.

R 22-21

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY ESTABLISHING **2022 Governing Body Appointments**

Zoning Board of Adjustment –

Re-appoint - Andy Horun – 12/31/25

Appoint – Gregg Troxell – Expiring term of Gary Woolf – 12/31/2022

Alt. No. 1 – Jose Valente – 1/1/2022-12/31/2023

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Township of Lopatcong, County of Warren and State of New Jersey do hereby approve the appointments as listed.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-22 – CFO Browne budgeted the amount not to exceed \$2,500.00.

R 22-22

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING APPOINTMENT OF SPECIAL LITIGATION COUNSEL INGLESINO, WEBSTER, WYCISKALA & TAYLOR, LLC

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey as follows:

WHEREAS, Inglesino, Webster, Wyciskala & Taylor, LLC as hereby appointed Special Counsel for the year 2022; and

WHEREAS, IWW&T has presented the Mayor and Council with a Professional Service Agreement outlining his services and fees; and

WHEREAS, this Resolution shall be printed once in the official newspaper of the Township of Lopatcong; and

WHEREAS, this Resolution and Professional Service Agreement shall be on file and available for public inspection in the office of the Municipal Clerk.

WHEREAS, CFO budgeted a not to exceed amount of \$2500.00.
This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-23 – Reappoint Dan Madden of JMT as Township Sewer Engineer for a three-year term.

R 22-23

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING DAN MADDEN OF JMT AS TOWNSHIP SEWER ENGINEER FOR THREE-YEAR TERM

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey has determined that it is in the best interest of the Township to appoint Dan Madden of JMT; and

WHEREAS, Dan Madden is hereby retained as Township Engineer for a three-year term with terms and conditions outlined in a contract.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-24 – Reappoint James Palitto as Fund Commissioner and M. Beth Dilts as Alternate Fund Commissioner.

R 22-24

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING FUND COMMISSIONER FOR 2022

WHEREAS, the Township of Lopatcong (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (Hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the governing body of that James Palitto, is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Margaret Dilts is hereby appointed as the alternate fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-25 – Reappoint Acrisure as Risk Management Consultants.

R 22-25

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING ACRISURE, LLC, AS RISK MANAGEMENT CONSULTANTS FOR 2022

WHEREAS, Township of Lopatcong (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Warren and State of New Jersey, as follows:

1. Township of Lopatcong (Local Unit) hereby appoints Acrisure, LLC, its Risk Management Consultant.
2. The Township of Lopatcong (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2021 in the form attached hereto.

Name of Entity – Lopatcong Township

Attest:

Margaret B. Dilts

James E. Mengucci, Mayor

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a special meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Risk Management Consultant Agreement – Authorize Mayor Mengucci to execute.

Resolution No. 22-26 – Reappoint Phoenix Advisors.

R 22-26

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING APPOINTMENT OF PHOENIX ADVISORS, LLC

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey that Phoenix Advisors, LLC be appointed to provide municipal advisory services for the Township of Lopatcong for the year 2022.

BE IT FURTHER RESOLVED, CFO budgeted a not to exceed amount of \$2,000.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-27 – Reappoint Gibbons, PC as Bond Counsel.

R 22-27

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING APPOINTMENT OF GIBBONS, P.C. AS BOND COUNSEL

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey that Gibbons, P.C. be appointed as Bond Counsel for the Township of Lopatcong for the year 2022; and

WHEREAS, John Draikiwicz is appointed as Bond Counsel.

WHEREAS, CFO budgeted the amount not to exceed \$3,000.00.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-28– Reappoint Judge Mennen.

R 22-28

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY APPOINTING WILLIAM MENNEN AS JUDGE FOR LOPATCONG MUNICIPAL COURT FOR A THREE-YEAR TERM 2022-2024

WHEREAS, the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey appoint William Mennen as Judge of the Township of Lopatcong; and

WHEREAS, William Mennen has been appointed for a three-year term; and

WHEREAS, the term shall expire on December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lopatcong, County of Warren and State of New Jersey that William Mennen is appointed to a three-year term as Municipal Judge for the Township of Lopatcong through December 31, 2024 at a salary established in the Salary Ordinance.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-30 – Renew Petty Cash Fund for Police Department in the amount of \$250.00.

R 22-30

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY ESTABLISHING A NEW PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Council of the Township of Lopatcong, County of Warren to establish such a fund for the Police Department in the amount of \$250.00; and

WHEREAS, the custodian for this is Jason Garcia who is bonded for the amount of \$1,000,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lopatcong hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Resolution No. 22-31 – Renew Petty Cash Fund for Clerk’s Office in the amount of \$250.00.

R 22-31

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY ESTABLISHING A NEW PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Council of the Township of Lopatcong, County of Warren to establish such a fund for the Municipal Clerk’s Office in the amount of \$250.00; and

WHEREAS, the custodian for this is Margaret B. Dilts who is bonded for the amount of \$1,000,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lopatcong hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

New Business:

Resolution No. 22-29 – Approving Temporary Municipal and Sewer Utility Budget for 2022.

R 22-29

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPROVING TEMPORARY MUNICIPAL AND SEWER
UTILITY BUDGET FOR 2022

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 Municipal and Sewer Budgets, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2022; and

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$8,255,462.18; and

WHEREAS, total temporary appropriations shall not exceed 26.25% the total of the appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2021 budget or in the sum of \$2,167,058.82 for the Current Fund and \$462,131.25 for the Sewer Operating Fund.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for the record:

Current Fund	\$1,900,450.00
Sewer Utility Operating Fund	450,000.00

As temporary appropriations for the year for the purpose identified by the title herein below listed and, in the sum, set aside such titles:

CURRENT FUND

GENERAL GOVERNMENT:

Acct. No.

Administrative and Executive:	\$5,000.00
Other Expenses:	
20102200 Postage	\$2,000.00
20140200 Computer Services	\$10,000.00
20103200 Code Book Update	\$ 500.00
Mayor and Council:	
20110100 Salaries and Wages	\$5,000.00
20110200 Other Expenses	\$2,000.00
Municipal Administration:	
20120100 Salaries and Wages	\$50,000.00
20120200 Other Expenses	\$15,000.00
Financial Administration:	
20130100 Salaries and Wages	\$38,000.00
20130200 Other Expenses	\$10,000.00
20135200 Audit Services	\$14,000.00
Revenue Administration (Tax Collection):	
20145100 Salaries & Wages	\$15,000.00
20145200 Other Expenses	\$ 4,000.00
Tax Assessment Administration:	
20150100 Salaries & Wages	\$12,000.00

20150200	Miscellaneous Other Expenses	\$10,000.00
	Legal Services and Costs:	
20155200	Other Expenses	\$40,000.00
	Engineering Services and Costs:	
20165200	Other Expenses	\$ 15,000.00
23210200	Liability Insurance	\$ 80,000.00
23215200	Workers' Compensation Insurance	\$ 60,000.00
23200200	Group Insurance for Employees	\$200,000.00
23225200	Unemployment Insurance	\$ 1,500.00
23222200	Employee-In-Lieu of Health Benefits	\$ 5,000.00
	<u>Municipal Land Use Law (NJSA 40:55D-1):</u>	
	Planning Board:	
21180100	Salaries & Wages	\$ 4,000.00
21180200	Miscellaneous Other Expenses	\$ 15,000.00
	Zoning Board of Adjustment:	
21186100	Salaries & Wages	\$ 1,800.00
21186200	Other Expenses	\$ 700.00
	Rent Board:	
21190100	Salaries & Wages	\$ 500.00
21190200	Other Expenses	\$ 500.00
	Environmental Commission	
27335200	Other Expenses	\$ 100.00
	Shade Tree Commission	
26320200	Other Expenses	\$ 300.00

PUBLIC SAFETY:

	Fire:	
	Miscellaneous-Other Expenses	
25255200	Fire Company No. 1	\$ 12,000.00
	Police:	
25240100	Salaries & Wages	\$580,000.00
25240200	Other Expenses	\$ 60,000.00
	Emergency Management Services:	
25275100	Salaries & Wages	\$ 1,000.00
25260200	Other Expenses	\$ 50.00
	Prosecutor:	
25275100	Salaries & Wages	\$ 5,500.00
	First Aid Contribution:	
25260200	Other Expenses	\$ 1,000.00

STREETS AND ROADS

	Street and Road Repairs and Maintenance:	
26290100	Salaries & Wages	\$120,000.00
26290200	Other Expenses	\$ 50,000.00
26300200	Other Expenses-Salt and Grit	\$ 20,000.00
	Public Buildings and Grounds:	
26310100	Salaries & Wages	\$ 6,500.00
26310200	Other Expenses	\$ 15,000.00
	Municipal Court:	
43490100	Salaries & Wages	\$ 25,000.00
43490200	Other Expenses	\$ 5,000.00

HEALTH AND WELFARE:

	Animal Control Fund:	
27340100	Salaries & Wages	\$ 1,000.00
27340200	Other Expenses	\$ 5,000.00

RECREATION AND EDUCATION:

	Parks and Playgrounds:	
28375200	Other Expenses	\$ 7,000.00
	Pool	
28370100	Salaries & Wages	\$ 500.00
28370200	Other Expenses	\$ 5,000.00

UTILITIES:

31430200	Electricity	\$ 9,000.00
31440200	Telephone (Exclude Equip. Acq.)	\$ 20,000.00
31435200	Street Lighting	\$ 8,000.00
31446200	Gas (Natural or Propane)	\$ 11,000.00
31448200	Hydrant Service	\$ 80,000.00
31445200	Water	\$ 3,000.00
31447200	Gasoline	\$ 20,000.00

UNIFORM CONSTRUCTION CODE:

	Building Sub-code Official	
22195100	Salaries & Wages	\$ 25,000.00
22195200	Other Expenses	\$ 2,000.00
	Fire Safety Inspector	
25265100	Salaries & Wages	\$ 8,000.00
25265200	Other Expenses	\$ 1,500.00
	Zoning Officer	
21185100	Salaries & Wages	\$ 4,500.00
21185200	Other Expenses	\$ 500.00

STATUTORY EXPENDITURES:

36472200	Contribution to Social Security System (OASDI)	\$ 70,000.00
36476200	DCRP	1,500.00
TOTAL OPERATIONS WITHIN "CAP"		\$ 1,717,750.00

OPERATIONS EXCLUDED FROM "CAPS":

	Municipal Debt Service	
45930200	Interest on Bonds	\$ 58,000.00
45935200	Interest on Notes	\$ 42,000.00
<u>TOTAL CURRENT FUND</u>		\$1,900,450.00

SEWER UTILITY OPERATING FUND

	Salaries and Wages	\$30,000.00
	Other Expenses	\$375,000.00
	Principal Payment on USDA Loan	\$ 17,000.00
	Interest on USDA Loan	\$ 28,000.00
TOTAL SEWER UTILITY OPERATING FUND		\$450,000.00

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 5, 2022.

Margaret B. Dilts, CMC

Motion by Council President Pryor to approve, seconded by Mayor Mengucci. Roll call vote:
 AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.
 NAYS: None

Resolution No. 22-32 – Hazard Mitigation Plan.

R 22-32

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
 STATE OF NEW JERSEY ADOPTING THE WARREN COUNTY MULTI-
 JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Township of Lopatcong, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks and to identify mitigation actions to reduce future risks; and

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Department of Public Safety and Mitigation Planning Committee; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, Inc. (Michael Baker), the contracted vendor assisting with the planning process. Links were also posted on the Department of Public Safety website so as to introduce the planning concepts and to solicit questions and comments and to present the Plan and request comments, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Township of Lopatcong:

1. The Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on September 14, 2021 by the Warren County Department of Public Safety to the New Jersey Office of Emergency Management and Submitted on October 13, 2021 to the Federal Emergency Management Agency and subsequently approved by both agencies on November 5, 2021, be and is hereby adopted as an official plan of the County of Warren; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Lopatcong departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan, shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Lopatcong and this resolution shall not be interpreted so as to mandate any such appropriation.
4. The Township of Lopatcong Emergency Management Coordinator is designated to coordinated with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agreed upon by all stakeholders.

BE IT FURTHER RESOLVED, that the Municipal Clerk forward a certified true copy of this resolution to the Warren County Department of Public Safety and the Lopatcong Township Emergency Management Coordinator. PASSED by the Mayor and Council of the Township of Lopatcong on this 5th day of January 2022.

Margaret B. Dilts, CMC
Clerk/Administrator

Motion by Mayor Mengucci to adopt first reading of the ordinance, seconded by Council President Pryor. Roll call vote:

AYES: Councilman Belcaro, Councilman Palitto, Councilman Wright, Council President Pryor, Mayor Mengucci.

NAYS: None

Municipal Board, Committee and Commission Appointments – Tabled.

Announcements: Special Meeting scheduled for Wednesday, January 19, 2022 at 6:30 pm Executive Session and 7:30 pm Public Session.

Council Reports:

Councilman Belcaro – No report. Happy New Year.

Councilman Palitto – Congratulated Lou and Rick. Wished everyone a Happy New Year.

Councilman Wright – No report. Continuing to address truck parking problems

Mayor Mengucci – Noted that the Zoning Officer is dealing with the truck matter. Violations have been issued.

Engineer Sterbenz – Informed Council that there are two projects being advertised for public bid; Belview Road and the drawing structure and sidewalk work associated with Charles Road, Stonehenge Drive and Anna Place. Bids that were taken in back in early November need to be rejected; related to Anna Place and Charles Road and Stonehenge Drive. Lowest bidder missed something and the other two were above the Engineer's estimate. Motion by Councilman Wright, seconded by Mayor Mengucci. Roll call vote:

AYES: Councilman Belcaro, Councilman McQuade, Councilman Palitto, Councilman Wright, Mayor Mengucci.

NAYS: None

Police Chief Garcia – Reported that there were parking issues on Red School Lane and Powderhorn Drive and this situation has been resolved.

Attorney Cohen – Advised the Township that a proposal has been received from the Fibus Group with reference to sharing power. They are looking to put a solar farm in. He advised the Council that his firm has a conflict and so if the Township moves forward with this company, the firm could not represent the Township and would make recommendation for the hiring of conflict counsel.

Department Reports – Approved on motion by Councilman Belcaro, seconded by Councilman Palitto. All in favor.

Audience Participation –

Donna Schneider – 26 Meadowview Drive – She attended the Phillipsburg virtual meeting and Fibus was there to contract to purchase power if Lopatcong decides to put the plants in Lopatcong. She described the negative aspects of this and how she thought it would affect the homes and community.

Patti Lienenbach – Barn Owl Way – Crosswalk request on Overlook Drive where it overlaps on itself. Asked about the contact for Animal Control. Asked about the agenda being published. Asked about the approval for the sewer wastewater with the warehouses. Engineer Sterbenz informed her that the sewer engineer Dan Madden is the contact for evaluation and connection.

John Betz – Asked to talk about rent increases, leases, etc.

Bob Bruce – 11 Harwich – Truck parking – Strykers Road concerns.

Motion to adjourn by Councilman Belcaro, seconded by Councilman McQuade. All in favor.

Respectfully submitted,

Margaret B. Dilts, CMC
Clerk/Administrator

James E. Mengucci
Mayor

